

**CHELSEA ELEMENTARY SCHOOL**  
**Governing Board Meeting**  
**October 11, 2007**

**Present:**

Mathew Cahoon  
Christine Faveri  
Benoit Monette  
Lori Pink  
Francois Simard  
Joanne Joliffe

Lise Favreau  
Carmen Griffith  
Sandra Burgess  
Cindy Cyr

**Excused:**

Andrea Rowe  
Joanne Haddad Lawson

**1 Elect Chair**

Matthew Cahoon and Francois Simard were nominated for the role of chairperson. By a vote of 8 to 2, Matthew was elected. Since this is Matthew's second year, it was agreed to have Francois as Vice-Chair in order to prepare him for the chairperson role for the 2008-2009 school year.

**2 Elect Parent Committee Representative**

Christine Faveri indicated that she was interested in this post and was elected.

**3 Elect SEAC Representative**

Sandra will speak with Maia Pudifin to see if she is interested in being the SEAC representative. Any information to the board would be communicated through Cindy Cyr. Matthew Cahoon offered to check to see if Joanne Haddad Lawson would be interested in being the SEAC representative.

**4 Educational Project and School Success Plan**

- The school is scheduled to change the current motto "Respect for All" and has been asked to present a new education plan by spring, 2008. Being Sandra's last year at the school, she felt it was better to leave this for the Principal and instead decided to put a different twist and include respect for the environment since it is respecting all of us. All classes are now involved in composting fruits and vegetables and all classes now recycle paper and plastic.
- A new School Success plan needs to be written with a continuing focus on French and Literacy. A plan for math is being completed and Sandra will consult with Matthew and Benoit will be consulted on the final plan. A request was made to have the new math epreuve on the agenda for the November Governing Board meeting.

## 5 Budget Report

- a. 2007-2008 Tentative Budget
    - Sandra gave an overview of the 2007-2008 budget (based on 270 students enrolled) and explained how the budget is calculated and explained the different accounts.
  - b. School and Daycare Unofficial 2006-2007 Budget Report and Recommendations for use of Surpluses
    - Surplus Breakdown:

Capital	\$3173
Fundraising	\$4350
Daycare	\$8000
    - Surplus Recommendations:
      - o \$15 per student for trips will come from the fundraising money
      - o The following was recommended:
        - gym mats
        - two exterior sheds
        - for homeroom, bag of balls/toys for outside
        - Games and puzzles will be purchased for each homeroom for rainy days
- The surplus from the daycare must be used for equipment purchase.

A motion was proposed to approve the school's recommendations to use the A-4's surplus funds: the motion was put to a vote and was unanimously **passed** by the Governing Board.

## 6 Chelsea Education Foundation

This foundation has been dormant for the past couple of years and Sandra got in touch with Elizabeth Roscoe. To her surprise, the Foundation currently has \$11,000 in the bank. Some parents had raised interest in the past to get the foundation going again and Matthew will contact these parents to see if they are still interested. A Treasure/Signing Agent will be needed (needs to file taxes on behalf of the Foundation).

## 7 Reports

### Teachers:

#### Cycle 1:

- Composting initiative
- Trip to Saunders Farm
- Children being assessed for reading
- International day, December 19. Will study Egypt, Japan, Germany and New Zealand
- Need parents to volunteer for assisting kids with math

#### Cycle 2:

- DRAs almost completed
- Level reading groups will be created based on reading assessments
- Students will work on public speaking. Each student will prepare a presentation and present to their class (November 15 in MPR)
- International day – Jordan, Sweden, Japan (to be confirmed)
- Trip to the Civilization museum

#### Cycle 3:

- Build compost box – students enjoyed working as a team and felt they were making a difference
- Tree identification
- DRA assessments
- Grade 6 CCAT (Canadian Cognitive Abilities Test)
- Grade 6 – Consultants Kelly Butler and Andre Fortin will lead a career planning project entitled, “Time Line: My Life So Far”. This is a pilot project and Chelsea Cycle 3.2 classes have been chosen to participate in the six-week project. The goal is to outline students’ interests, talents, and aspirations. They will also do an exercise to determine what type of learner they are. They will then do presentation based on these findings. They will also go through an interview process.
- Soccer team will compete in Quyon on October 26<sup>th</sup>
- Students are also preparing for a public speaking contest

#### French:

- Focus is on Science as the extended core subject
  - Cycle 3 - involved with composting project
  - Cycle 2 - trees and leaf identification
  - Cycle 1 – animal habitat games
  - Reading levels assessment for Cycle II
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- o Terry Fox raised \$4634
  - o Student council established for cycle II and III
  - o Writing club

A4:

- Newsletter created
- Richard Child is the new educator. He has a specialty is phys ed.
- Activities: cross country, sewing, brainiac show, Halloween party
- Extra-curricular recommendations

A sub-committee was created to review concerns raised by some parents regarding participation for noon hour activities and training for after hour's sports events being limited to A4 students. The committee came up with the following recommendations:

- a) All parents will be made aware of the opportunity for occasional participation in the After Four Program. In this way, access to A4 programs is available to all students.
- b) As participation in A4 is available to all students, Sport Etudiant practices should be able to take place during noon hour.

The Governing Board voted on the recommendations:

All in favor – 7, all opposed – 2, abstained – 1

Students, currently not in the A4 program will be able to participate at a cost of \$17/day. This will be highlighted in the upcoming newsletter.

## 8 Varia

### a. Safe Crossing Request

Tom O'Brien has been lobbying to get a student crossing for students who need to cross Old Chelsea road in front of the school. After being passed around different government offices, his request was finally reviewed and denied due to a new housing project where the crossing was requested.

Sandra will send the information to the board members and we will discuss it at the Governing Board next meeting to see if there is anything we can do.

### b. Building Rentals Requests

The following requests were made:

- The Chelsea Challenge, a fundraiser for the Women Shelter, requested use of the building.
- Nordic Ski Fair, a non-profit ski exchange fair.

The board unanimously voted in favour of both requests.

### c. Dates for the next Governing Board meetings were set for the remainder of the school year: November 8, December 13, January 10, February 7, March 13, April 10, May 8, and June 12.